

# Wickersley Parish Council

## Minutes of the Council Budget Meeting of 7.00pm 23<sup>rd</sup> January 2017 held at Wickersley Community Centre

Members: Cllrs S Ellis (Chair), J Barber, A Bates, P Beighton, G Forster, A Gibson, M Godfrey, C Grimes, K Phillips, B McNeely, P Thirlwall, A Wright

In Attendance: R Chico (Clerk)

### 5413 To receive apologies for absence

Apologies for absence were received from Cllrs: T Wallace, R Postlethwaite and E Bowmar

### 5414 To review the quarterly financial report and bank reconciliation to 31<sup>st</sup> December 2016

The Council considered the bank reconciliation and the income and expenditure against current budget and the forecast to the end of the financial year.

**Resolved: The quarterly financial report and bank reconciliation were accepted.**

### 5415 To review the project list from 2017-18

The project list for 2017-18 was discussed.

**Resolved: The below project list was accepted.**

1. Christmas Event	£4000
2. Gala	£5000
3. Environment Committee	
Additional Christmas lights	£3000
Removal of bed in-front of Old Telephone Exchange	£500
Salt store	£2000
Wickersley Signs	£4500
4. Recreation Ground	
Mirror funds for 2016/17	
Relocation of main gateway	£2000
New path	£6000
Bob Mason tiling and push buttons	£3500
5. Human Resource	
Pension – handyman	£1500
Pension underpayment	£2800
6. Winthrop Park	
Sink fund (Reserves)	£10000
Four hours per week caretaking	£2200
Administration	£6000

In addition to the above a discussion took place with regard to Neighbourhood plans. Also regarding Winthrop Park and the requirement for further administration and caretaking time.

*See Ellis*

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**Resolved :** To include a contingency of £10,000 in the reserves in-case a grant was not received for implementation should the Parish wish to proceed with a plan. Cllr M Godfrey to investigate Neighbourhood Plans for Wickersley Parish Council to discuss further if to proceed. To increase the administration budget to £6,000 and include under Winthrop Park rather than HR.

5416 To review the draft budget for the financial year 2017-18

Draft budgets were distributed to councillors prior to the meeting.

**Resolved:** That the following budget for 2017-18 be accepted: -

Wickersley Parish Council Budget 2016-17	Budget 2016-17	Budget 2017-18
<b>C</b>		
<b>INCOME</b>		
<b>Precept</b>	<b>£147,940.00</b>	<b>£153,178.00</b>
<b>RMBC Grant</b>	<b>£11,563.00</b>	<b>£5,781.00</b>
Bank Interest - Current Account	£1.00	£1.00
Bank Interest - Fixed Rate	£1,000.00	£1,000.00
Bank Interest - Deposit	£100.00	£100.00
Bank Interest - 14 day	£0.00	£0.00
Bank Interest - Guaranteed Investment Account	£0.00	£0.00
<b>Total Bank Interest</b>	<b>£1,101.00</b>	<b>£1,101.00</b>
Community Centre Staff Recharge	£23,667.00	£24,167.00
Lease income from library	£3,000.00	£3,000.00
Insurance recharge	£1,200.00	£1,200.00
Other Income	£0.00	£0.00
<b>Total Community Centre Income</b>	<b>£27,867.00</b>	<b>£28,367.00</b>
Tanyard Owner - Contribution	£4,068.50	£4,149.87
Allotments - Rent	£0.00	£0.00
Environment - Other Income inc Recycling payment	£0.00	£0.00
<b>Total Environment</b>	<b>£4,068.50</b>	<b>£4,149.87</b>
Bob Mason Pavilion Income	£4,000.00	£4,000.00
Other income	£10,000.00	£10,000.00
<b>Total Recreation Grounds</b>	<b>£14,000.00</b>	<b>£14,000.00</b>
<b>Winthrop Park Income</b>		<b>£10,000.00</b>
<b>Other income</b>	<b>£10,200.00</b>	<b>£10,700.00</b>

*Sue Ellis*

# Wickersley Parish Council

<b>TOTAL INCOME</b>	<b>£216,739.50</b>	<b>£227,276.87</b>
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<b>Wickersley Parish Council Budget 2016-17</b>	<b>Budget 2016-17</b>	<b>Budget 2017-18</b>
	<b>C</b>	<b>C</b>
<hr/>		
<b>EXPENDITURE</b>		
Advertising	£0.00	£0.00
Phones - Office	£480.00	£550.00
Phones - Mobile	£0.00	£0.00
Phones - BT Broadband	£250.00	£260.00
Postage	£450.00	£400.00
Stationery	£250.00	£300.00
Mileage & Travel Expenses	£50.00	£50.00
Newsletter	£3,520.00	£2,650.00
General Expenses	£1,000.00	£1,000.00
Membership - YLCA/CPRE/SLCC/YRCC	£1,200.00	£1,200.00
Insurance	£4,000.00	£3,500.00
Audit Fees	£900.00	£900.00
Conferences & Training	£500.00	£500.00
Website	£300.00	£500.00
<b>Total Administration</b>	<b>£12,900.00</b>	<b>£11,810.00</b>
5210 - Salaries - Administration	£19,000.00	£19,000.00
5212 - Home Office Expenses	£216.00	£216.00
5220 - Salaries - Handypersons	£19,500.00	£19,500.00
5230 - Tax & NI	£8,500.00	£8,500.00
5240 - Superannuation	£6,000.00	£10,800.00
<b>Total Human Resources</b>	<b>£53,216.00</b>	<b>£58,016.00</b>
Handypersons materials	£825.00	£825.00
Tanyard - refuse collection	£3,000.00	£3,000.00
Tanyard toilets - Maintenance	£500.00	£500.00
Tanyard toilets - ground rent	£100.00	£100.00
Tanyard toilets - warden honorarium	£525.00	£525.00
Tanyard toilets - non domestic rates	£1,150.00	£1,150.00
Tanyard toilets - RMBC water & electricity	£1,000.00	£1,000.00
Tanyard - rock salt / gritting	£100.00	£100.00
Monthly gardening contract	£11,350.00	£11,350.00
Gardening & landscaping work	£2,000.00	£2,000.00
Christmas Lights - maintenance	£4,000.00	£4,000.00
Projects	£0.00	£10,000.00
<b>Total Environment</b>	<b>£24,550.00</b>	<b>£34,550.00</b>

*Sue Pilling*

## Wickersley Parish Council

Recreation grounds	£4,000.00	£4,000.00
Bob Mason Pavilion	£1,400.00	£1,400.00
Rec Ground Project-Sorby Way	£8,000.00	£5,500.00
Rec Ground Project-Wickersley Park	£13,500.00	£13,500.00
Grounds Maintenance Contract	£12,500.00	£12,500.00
<b>Total Recreation Grounds</b>	<b>£39,400.00</b>	<b>£36,900.00</b>
Caretaker Salary	£13,717.00	£13,717.00
Caretaker - Tax & NI	£3,000.00	£3,500.00
Clerk Salary/Tax/NI/Pension	£6,950.00	£6,950.00
<b>Total Community Centre</b>	<b>£23,667.00</b>	<b>£24,167.00</b>
Gorse - general	£2,500.00	£2,500.00
Wood - general	£2,500.00	£2,500.00
Wood & Gorse Wardens	£110.00	£110.00
Common Bank Lease	£100.00	£100.00
Woodland Committee Events	£1,652.00	£1,152.00
<b>Total Woodland Management</b>	<b>£6,862.00</b>	<b>£6,362.00</b>
Winthrop Park		<b>£18,200.00</b>
Events	£8,000.00	£9,000.00
Loan Repayments - Community Centre	£25,889.00	£25,889.00
Ground rent - sewage works allotment	£12.00	£12.00
Projects	£0.00	£0.00
Legal Costs	£0.00	£0.00
Other	£20,000.00	£10,000.00
<b>Total Other Expenditure</b>	<b>£53,901.00</b>	<b>£44,901.00</b>
Grants & Donations	£517.00	£517.00
Section 137 Donations	£1,000.00	£1,000.00
<b>Total Grants and donations</b>	<b>£1,517.00</b>	<b>£1,517.00</b>
<b>TOTAL EXPENDITURE</b>	<b>£216,013.00</b>	<b>£236,423.00</b>
<b>SURPLUS / -DEFECIT</b>	<b>£726.50</b>	<b>-£9,146.13</b>

### 5417 To set the Precept for 2017-18

The Council reviewed the Band D precept charges compared with previous years and with the consideration of the loss of RMBC grant in forthcoming years. Discussion took place with regard to aspirational plans and also the CILS funding.

**Resolved:** That the precept for 2017-18 should be set at £56.76, giving a 0% increase based on band D.

*Sue Ellis*

# Wickersley Parish Council

## 5418 To agree the reserve policy

**Resolved : That the below reserve policy be accepted.**

### Reserves Policy

This policy outlines Wickersley Parish Councils allocation and requirement for reserves. Reserves are required for Wickersley Parish Council to have sound financial management in place.

Wickersley Parish Council as a standard hold reserves of between 6 and 12 months of the annual precept.

In addition funds are built up for larger projects within the Parish.

#### **Current Reserves**

Reserves as at 31/3/16	£171006.00
Predicted surplus 16/17	£ 35,000.00
<b>Total Reserves Forecast</b>	<b>£206,006.00</b>

#### **Proposed Allocation**

Financial Management Reserves	£ 109409.00
Tanyard Toilets	£ 30,000.00
Wickersley Park	£ 27,000.00
Winthrop Park sinking fund	£ 10,000.00
Football Bonds	£ 900.00
Supplement 17/18 Budget	£ 9150.00
Sculpture Grant	£ 2960.00
Celebrate Grant	£ 5087.00
Winthrop Solar Grant	£ 1500.00
Neighbourhood Plan	£ 10,000.00

**The meeting was closed at 7:55pm**

Chairperson..... *Sue K...* ..... Date..... *13-2-2017* .....

